

## Creating a login on OnePetro:

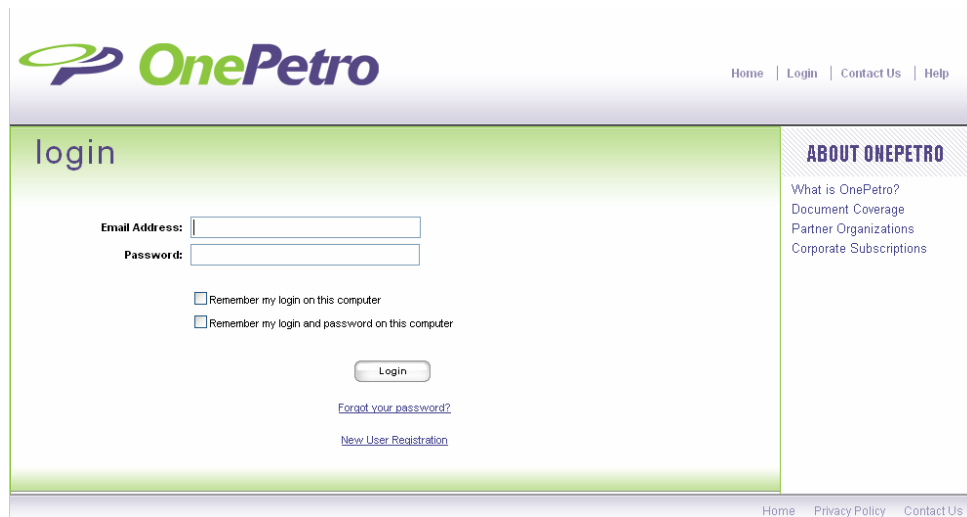
Users must have a **OnePetro** login (separate from the SPE login) to access member pricing and/or individual subscriptions in OnePetro.

The location of the login button is in the upper right hand corner of the OnePetro header.



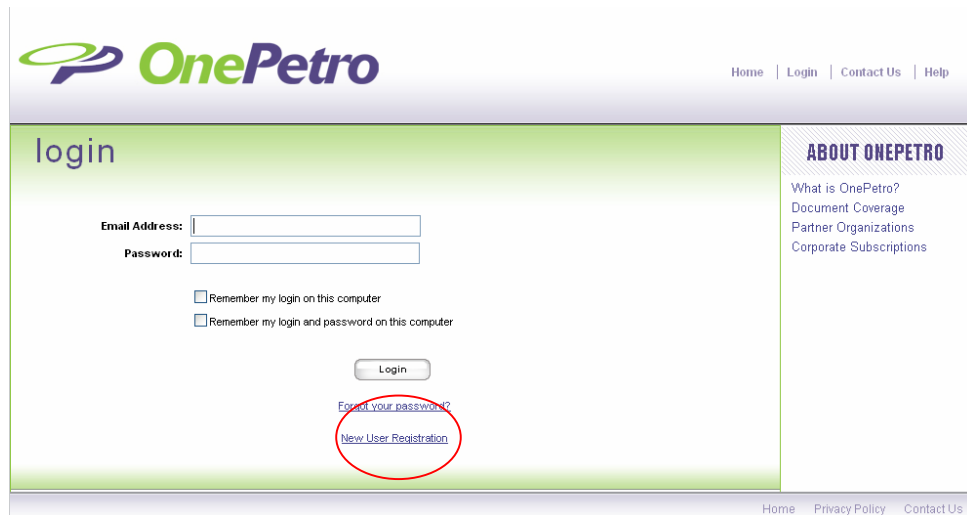
Users will see a page that is similar to the SPE login page. Users must enter their email address and a password in order to login.

*New Users:* Most users will be new users to start with. (Even if you have an SPE login, you will need to create a new login for OnePetro).

A screenshot of the OnePetro login page. The page has a green header with the OnePetro logo on the left and navigation links 'Home', 'Login', 'Contact Us', and 'Help' on the right. The main content area has a green background with the word 'login' in white. Below this, there are two input fields: 'Email Address:' and 'Password:'. Underneath the password field are two checkboxes: 'Remember my login on this computer' and 'Remember my login and password on this computer'. A 'Login' button is centered below the checkboxes. At the bottom of the login area, there are two links: 'Forgot your password?' and 'New User Registration'. On the right side of the page, there is a sidebar titled 'ABOUT ONEPETRO' with a list of links: 'What is OnePetro?', 'Document Coverage', 'Partner Organizations', and 'Corporate Subscriptions'. At the bottom of the page, there is a footer with the links 'Home', 'Privacy Policy', and 'Contact Us'.

## New User Registration

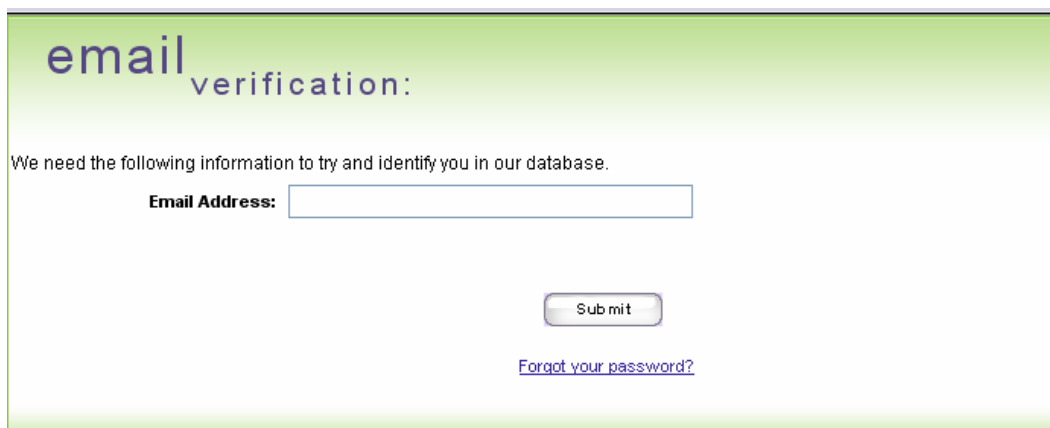
1. Click on the "New User Registration" on the login screen.



The screenshot shows the OnePetro login page. At the top left is the OnePetro logo. At the top right are links for Home, Login, Contact Us, and Help. The main content area is titled "login" and contains an "Email Address:" input field, a "Password:" input field, two checkboxes for "Remember my login on this computer" and "Remember my login and password on this computer", a "Login" button, and two links: "Forgot your password?" and "New User Registration". The "New User Registration" link is circled in red. On the right side, there is an "ABOUT ONEPETRO" section with links for "What is OnePetro?", "Document Coverage", "Partner Organizations", and "Corporate Subscriptions". At the bottom right, there are links for Home, Privacy Policy, and Contact Us.

## Email Validation

The first thing users will see is a screen to validate that they do not already have a login active in the OnePetro system.



The screenshot shows the "email verification:" screen. It features a green header with the text "email verification:". Below the header, it says "We need the following information to try and identify you in our database." followed by an "Email Address:" input field. At the bottom, there is a "Submit" button and a link for "Forgot your password?".

If a user does have a login, it will refer them to the "Forgot Password" or request they call Customer Service for assistance.

## Account Information:

This is a single page for users to enter most of their information.

### Required fields:

1. Email Address (already filled in from previous page)
2. Password
3. Confirm Password
4. Challenge Question and Answer
5. First Name (Forename, Given Name)
6. Last Name (Surname)
7. Address Line 1
8. City
9. Country



### User Registration

Completing this one-time registration will give you access to all of our site's many features including subscription and/or member pricing. We respect your privacy and will safeguard your personal information. This information is for subscription access and member pricing only. We will communicate with you only in connection with any purchases or other transactions you make on our site. We do not store credit card information beyond the time necessary to process your purchase.

\* Denotes required fields

### Website Login Information:

Email Address: jsmith@spe.org

Password:  \*

Confirm Password:  \*

4-20 alpha and/or numeric characters, case sensitive

### Identity Verification Question:

Question:  \*

Answer:  \*

...Account information page continued:

**Personal Information:**

Prefix:

First Name (Forename, Given Name):  \*

Middle Name:

Last Name (Surname):  \*

Suffix:

Job Title:

Company:

Phone Numbers - Include the country code and format using periods, e.g., 1.972.952.9393 or 44.20.7408.4466.

	Phone Number	Extension
Main Contact Phone:	<input type="text"/>	<input type="text"/>
Cell/Mobile Phone:	<input type="text"/>	<input type="text"/>

**Address Information:**

Address Line 1:  \*

Address Line 2:

Address Line 3:

City:  \*

Country:  \*

State/Province:

Zip/Postal Code:

Please click the "Submit" button only once.

**Note:** Phone number is **not** required for OnePetro.

## Membership Pages

The next page users will see is a page to enter the member login information for any society that offers member pricing and that they have login information for. Currently only SPE and ARMA offer member pricing.

**\*\*\*ALL SPE MEMBERS MUST ENTER THEIR SPE LOGIN INFORMATION HERE TO RECEIVE SPE MEMBER PRICING ON SPE PAPERS!!!**

membership  
information:

The participating societies below offer a discount on their paper prices for members. Enter your member information for organizations that apply. This information will be stored as part of your profile and applied during the checkout process. You may leave this section blank and enter your membership information each time you checkout if you choose.

**Organization**  
**ARMA**

Email address:

Last name:

**SPE**

Email address:

Password:

If the user has no memberships they can just select "submit" or "continue".

## My Account Pages (for updating a users information)

Once a user has created an account and logged in, they can always update their information by clicking on the "My Account" in the top right of the header.



They will now see a page that shows them their current information and gives them links to update the information:

